

		Action in rural Sussex Project Plan for Upper Beeding 2015																			
			2014	2015																	
			>Dec	Early Feb	Late Feb	Early Mar	Late Mar	Early April	Late April	Early May	Late May	Jun	Mid Jul	Late Jul	Mid Aug	Late Aug	Early Sep				
		Inception and Community Engagement																			
NDP Start Up and Formation	Designate plan area, establish steering group and ToR	PC																			
	Identify stakeholders and Prepare Communication Strategy - Community21, Publicity, Websites, etc	AirS/SG																			
Community Engagement	Community consultation, Gather all existing evidence mapping and known studies undertaken, run open day	SG/AirS																			
	Call for Sites: Establish interest from landowners for housing development and for local green spaces	SG/PC/AirS																			
	Undertake Business survey and Housing Needs Survey	SG/AirS																			
	Undertake Visioning exercise (Vision and Objectives)	SG/AirS/rCOH																			
	Steering group submit comments on vision report	SG																			
		Draft Plan (Informal)																			
Draft Plan	Agree on preferred sites for allocation	SG																			
	rCOH to prepare draft plan for steering group consideration	rCOH																			
	Informal consultation on draft plan	SG/AirS																			
	Steering group agree changes for pre submission plan	SG																			
		Pre Submission Plan (Formal)																			
Pre Submission Plan	rCOH prepares deaft pre -submission plan and drfat SEA report for SG consideration and Parish Council approval	rCOH																			
	Carry out statutory consultation on pre submission plan and (draft SEA if one required) Hold public events on Pre sub plan	SG/PC/AirS																			
	Analysis of representations and steering group approval to modifications	SG/rCOH/AirS																			
		Submission Plan and SEA																			
Submission Plan	Meet with LPA (Horsham)	AirS/SG																			
	RCOH prepares final Plan and SEA reports and Basic Conditions Statement for submission plan to Horsham District	rCOH																			
	AirS/SG prepare Consultation Statement for submission	SG/AirS																			

	SG to approve final plan and associated documents and submit to PC for approval and sign off	SG																		
	Submit plan and associated documentation to Local Authority	PC																		