

## **UPPER BEEDING PARISH COUNCIL**

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Clerk: Steve Coberman

### **MINUTES OF A MEETING OF THE AMENITIES COMMITTEE**

**Date: Tuesday 17<sup>th</sup> May 2016    Time: 8.00pm    Place: Beeding & Bramber Village Hall**

<b>Present:</b>	Cllrs S Birnstingl, A Chilver, R Harber, P Kentell, J Rowland, and C Warren; Mrs J Steedman (tree warden).
<b>A:0516:01</b> <i>Election of Chairman</i>	Cllr C Warren was nominated as Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by P Kentell; Seconded by A Chilver.</i>
<b>A:0516:02</b> <i>Election of Vice-Chairman</i>	Cllr P Kentell was nominated as Vice-Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by C Warren; Seconded by J Rowland.</i>
<b>A:0516:03</b> <i>Apologies</i>	Apologies were received from Cllr K Bowlan (personal commitments).
<b>A:0516:04</b> <i>Questions from the public</i>	There were no questions from the public.
<b>A:0516:05</b> <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
<b>A:0516:06</b> <i>Minutes of previous meeting</i>	The minutes of the meeting dated 15 <sup>th</sup> March 2016 were approved by all present and signed by the Chairman. <i>Proposed by S Birnstingl; Seconded by P Kentell.</i>
<b>A:0516:07</b> <i>Matters arising</i>	A:0316:07 Cllr C Warren noted that he had yet to meet with the new owners of the Post Office at Small Dole.
<b>A:0516:08</b> <i>Tree warden's report</i>	The tree warden reported orally and in writing as follows: <ul style="list-style-type: none"><li>- Two large trees with high amenity value were recently felled: a horse chestnut at Manor Road (north of the Newland Road junction), and a lime at Hyde Square (by the council noticeboard). Additionally, the other two limes at Hyde Square have been very severely taken back, and at the wrong time of year. Mrs Steedman expressed the greatest distress and anger at this destruction. Will Jones has been informed, and asked to put TPOs on the remaining limes. In both cases, it is not clear who authorised the work, or who owns the land. [Following discussion, the Clerk was instructed to write to WSCC to establish ownership of these trees].</li><li>- No response has been received from WSCC regarding verges.</li></ul>

<p><b>A:0516:08</b> <i>Tree warden's report (cont)</i></p>	<ul style="list-style-type: none"> <li>- Tree guards have been ordered for the newly-planted whitebeam and walnut.</li> <li>- The hedge on the east side of College Road appears unkempt, including some dead elms, and should be tidied. [Following discussion, it was felt that the hedge was probably owned by Mr Stringer, and the Clerk was instructed to write to WSCC to request he tidy the hedge].</li> </ul>
<p><b>A:0516:09</b> <i>Small Dole playground</i></p>	<p>Cllr C Warren has inspected the site and has some preliminary ideas at improvements. At the clerk's suggestion, it was agreed that Cllr Warren and the Clerk should meet at the site, with some equipment catalogues to hand, and report back to the committee with a suggested improvement plan.</p>
<p><b>A:0516:10</b> <i>On-call gardener</i></p>	<p>In the absence of Cllr K Bowlan, who raised this matter, it was agreed that nothing should be done for the time being; but that when a handyman is hired he should be expected to take on gardener jobs where suitable.</p>
<p><b>A:0516:11</b> <i>Correspondence</i></p>	<p>The Clerk tabled email correspondence with Wicksteed regarding repair work at the Bramley play area. The service provided by Wicksteed is substandard, and the Clerk has issued a strong warning.</p>
<p><b>A:0516:12</b> <i>Matters for information and future agendas</i></p>	<p>Cllr P Kentell raised the possibility of placing signboards at the Beeding in Bloom flower beds; the general feeling was that this should be funded by Beeding in Bloom themselves.</p>

The meeting closed at 8.04pm. The next meeting of the committee will be held at Beeding & Bramber Village Hall on Tuesday 19<sup>th</sup> July 2016.

**Minutes signed by:** ..... **Date:** .....