

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE POLICY & RESOURCES COMMITTEE

Date: Tuesday 21st June 2016 **Time:** 7.30pm **Place:** Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl, K Bowlan, A Chilver, R Harber, P Kentell, J Rowland, and C Warren; one member of the public.
R:0616:01 <i>Election of Chairman</i>	Cllr S Birnstingl was nominated as Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by P Kentell; Seconded by J Rowland.</i>
R:0616:02 <i>Election of Vice-Chairman</i>	Cllr P Kentell was nominated as Vice-chairman, agreed to accept office, and was elected unanimously. <i>Proposed by A Chilver; Seconded by K Bowlan.</i>
R:0616:03 <i>Apologies</i>	All committee members were present.
R:0616:04 <i>Questions from the public</i>	There were no questions from the public.
R:0616:05 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
R:0616:06 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 16 th February 2016 were approved by all present and signed by the Chairman. <i>Proposed by A Chilver; Seconded by P Kentell.</i>
R:0616:07 <i>Matters arising</i>	R:0216:16 Cllr S Birnstingl noted that he had written to Steyning PC and the grammar school regarding the proposed Whites Bridge path, but that no reply had been received.
R:0616:08 <i>Capital expenditure plan</i> R:0616:09 <i>Future projects to be brought forward</i>	These two agenda items were taken together. Cllr S Birnstingl noted that the main priority projects had already been identified: namely footpath improvements (including a link between Beeding and Small Dole), replacement of the sports hall and changing rooms, and ongoing improvement of the playgrounds. Cllr Birnstingl also noted that we need to draw up a list of proposed projects to be added to the HDC Community Infrastructure Levy list; the Clerk was asked to liaise with HDC (copying correspondence to District Cllr Coldwell) to ensure this is progressed. It was noted that maintenance costs need to be planned into any project from the outset, including where relevant the cutting back of vegetation. It was noted that several existing footpaths are in need of clearing, and the Clerk was asked to find out if this can be done by Community Service teams.

<p>R:0616:10 <i>Environment & climate change</i></p>	<p>Cllr A Chilver asked if climate change and the environment had been added to Standing Orders; the clerk confirmed it had. Cllr K Bowlan suggested that “sustainability” be added to the wording of the relevant Standing Order; after discussion it was decided to leave the wording unchanged as it already encompasses the concept of sustainability by implication. Cllr K Bowlan asked if we should install solar panels at the village hall; it was agreed that, whilst this was a matter for the village hall committee, not ourselves, the Clerk should write to the committee with the suggestion, noting that we would support s106 funding for this, or possibly provide direct financial support. The Clerk was asked to investigate changing our energy supplier to a more environmentally friendly company; however it was also noted that the main energy user was the sports hall, but that it was not possible to effectively insulate this building due to its outdated method of construction, and that any change would therefore be of limited impact. Cllr R Harber noted that he intended to add the same environmental clause to the Joint Parishes Cemetery Committee remit as we have added in our Standing Orders.</p>
<p>R:0616:11 <i>Correspondence</i></p>	<p>A report from the Saltings Field Conservation Group was tabled, and the Clerk was asked to ascertain whether the Group required new display boards.</p>
<p>R:0616:12 <i>Items for information or next agenda</i></p>	<p>Cllr C Warren noted the scarring on the downs caused by the Rampion project; Cllr S Birnstingl suggested that he look at the E-oN website for an update, but noted that they had suggested at the APM that it would not be complete for another year. It was suggested that the idea of a linear park be added to the next agenda.</p>

The meeting closed at 8.05pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 18th October 2016 at 7.30pm.

Minutes signed by: **Date:**