

## UPPER BEEDING PARISH COUNCIL

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

e-mail: [upper.beeding@btconnect.com](mailto:upper.beeding@btconnect.com)

[www.upperbeeding-pc.gov.uk](http://www.upperbeeding-pc.gov.uk)

Clerk: Steve Coberman

### MINUTES OF A MEETING OF THE AMENITIES COMMITTEE

**Date:** Tuesday 20<sup>th</sup> September 2016    **Time:** 8.15pm    **Place:** Beeding & Bramber Village Hall

<b>Present:</b>	Cllrs C Warren (Chairman), S Birnstingl, A Chilver, V Cook, R Harber, P Kentell, and J Rowland; Mrs J Steedman (tree warden); one member of the public.
<b>A:0916:01</b> <i>Apologies</i>	Apologies were received from Cllr K Bowlan (personal commitments).
<b>A:0916:02</b> <i>Questions from the public</i>	There were no questions from the public.
<b>A:0916:03</b> <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
<b>A:0916:04</b> <i>Minutes of previous meeting</i>	The minutes of the meeting dated 19 <sup>th</sup> July 2016 were approved by all present and signed by the Chairman. <i>Proposed by S Birnstingl; Seconded by R Harber.</i>
<b>A:0916:05</b> <i>Matters arising</i>	A:0316:05 The Clerk confirmed that the plaque in memory of Mr Mackley has now been placed at the walnut tree in Small Dole. A:0716:06 The Clerk noted that the letter to the householder who had destroyed the horse chestnut at Manor Road remained outstanding.
<b>A:0916:06</b> <i>Tree warden's report</i>	The tree warden reported orally and in writing as follows: <ul style="list-style-type: none"> <li>- Mr Matt Pope of 29 College Road has expressed concern at the condition of the field hedge on the north side of College Road; the trees are very crowded, and some are dead. If the landowner has no objection, it is suggested that Simon Zec be asked to identify the trees and give a quotation for managing the hedge.</li> <li>- The poplars overlooking the football field by the car park have been trimmed, and tree guards placed round the new whitebeam at Hyde Street open space and the walnut in Small Dole.</li> <li>- The lettering on the plaque by the Stuart Christie tree in Small Dole needs repainting.</li> <li>- Weeding is needed round the apple trees in Hyde Street open space and Priory Field, and suckers need to be removed from some large trees.</li> </ul>

<p><b>A:0916:06</b> <i>Tree warden's report (cont)</i></p>	<p>The Clerk noted that the silver birches by the bandstand were reaching ground level, and needed trimming. Cllr S Birnstingl asked about the possibility of extending the orchard at Hyde Street open space, and it was agreed to plant a further two trees; he will liaise on this with Mrs Steedman and Cllr C Warren, and suggestions were made to plant a mulberry and a cherry.</p>
<p><b>A:0916:07</b> <i>Condition of riverbank</i></p>	<p>The overgrown nature of the riverbank south of Beeding Bridge was noted. The Clerk was asked to obtain a quotation from Grasstex for strimming the grass and clearing any overgrowing vegetation three times a year. This item should be left on the agenda for the next meeting.</p>
<p><b>A:0916:08</b> <i>Interpretation/information boards</i></p>	<p>The Clerk tabled an email from Mr Leigh-Pollitt indicating the website of the designers of the boards used by the Steyning Partnership. Possible locations for boards were suggested: High Trees car park, the riverbank, and Thunderbarrow car park at the top of the Bostal. The Clerk was asked to investigate the website and ascertain what service is offered, and Cllr A Chilver offered to provide information on the boards used by the Steyning Downland scheme.</p>
<p><b>A:0916:09</b> <i>Antisocial behaviour on council property</i></p>	<p>Cllr P Kentell reported that she had notified police of the recent problems in the Memorial Field via the website, and the (unlike the 101 service) the response was given quickly. CCTV is still thought to be a possible solution, and the Clerk was asked to obtain a quotation for a suitable system as a matter of urgency.</p>
<p><b>A:0916:10</b> <i>Correspondence</i></p>	<p>The Clerk tabled a quotation from PHB to carry out the surfacing work at the Dilly originally scheduled to be done by Mr Bognar; as the quote was at a lower price than that already agreed with Mr Bognar, it was agreed to accept the quote.</p> <p>An email was tabled by Cllr S Birnstingl from a resident at Small Dole requesting improved access for cyclists onto the Downs Link from New Hall Lane. It is believed that there is a key-access get by Streatham Farm, and Cllr Birnstingl asked the Clerk to provide him with the email of the landowner, Mrs Gue, so he can follow the matter up.</p> <p>The Clerk tabled an email from the Environment Agency giving the procedure for applying for permission to install a floating jetty. It was agreed to take matters no further at this stage.</p>
<p><b>A:0916:11</b> <i>Matters for information and future agendas</i></p>	<p>Cllr S Birnstingl noted that the ground was subsiding in front of the bench in Hyde Street open space, and suggested that slabs be placed on the ground to reinforce it; the Clerk agreed to raise it with the handyman. Cllr P Kentell suggested that the dog notice at the bottom corner of the allotments be attached to a new post and stood upright. It was suggested that Christmas decoration be added to the next Council agenda.</p>

The meeting closed at 9.05pm. The next meeting of the committee will be held at Beeding & Bramber Village Hall on Tuesday 15<sup>th</sup> November 2016.

Minutes signed by: ..... Date: .....