

UPPER BEEDING PARISH COUNCIL

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810916

e-mail: upper.beeding@btconnect.com

www.upperbeeding-pc.gov.uk

Clerk: Steve Coberman

MINUTES OF A MEETING OF THE SKATEPARK SUBCOMMITTEE

Date: Wednesday 28th September 2016 **Time:** 7.00pm **Place:** Beeding & Bramber Village Hall

Present:	S Brooker (chairman); Cllrs S Birnstingl, A Chilver, and C Warren; subcommittee members J Brooker, L Jago, and J Shaw; Radii Ramps contractors R Steele and I Stokes.
SK:0916:01 <i>Apologies</i>	Apologies were received from Cllr R Harber and subcommittee member R Mehmed.
SK:0916:02 <i>Questions from the public</i>	There were no questions from the public.
SK:0916:03 <i>Declarations of interest</i>	Mr Brooker declared an interest in items SK:0916:06 insofar as he has been engaged to carry out certain work for Radii Ramps, the contractor for the works at Small Dole. The subcommittee has no power to authorise spending, so the need to withdraw from meetings or refrain from voting does not arise.
SK:0916:04 <i>Minutes</i>	The minutes of the meetings dated 1 st June 2016 were approved by all present and signed by the Chairman. <i>Proposed by S Birnstingl; Seconded by J Shaw.</i>
SK:0916:05 <i>Matters arising</i>	There were no matters arising from the minutes not covered elsewhere in the agenda.
SK:0916:06 <i>Progress of works</i>	<p>Mr Rob Steele, for Radii Ramps, reported on the progress of the works to date. He emphasised that since both himself and all members of the contractor team were active users of ramps themselves, they worked to ensure that the ramps met both the users' needs and their safety.</p> <p>All problems with the half pipe resulting from vandalism have now been resolved. The frames from the new "legs" are now assembled and in place on site. Current works involve adjusting all units to ensure that everything fits together, and in conformance to British Standards.</p> <p>Radii Ramps will provide gratis an additional grind rail (approx 8' - 10' long, and 12" - 18" high).</p> <p>In reply to questions from Cllr C Warren, Mr Steele noted that he was unable to give a firm date for completion of the works, but that the schedule is to finish by the end of October, subject to weather conditions. Some work can be done in the rain, but not high or sloping surfaces. The company currently have two local jobs in progress - Small Dole and Billingshurst - and for logistical reasons both are being worked on in tandem. Mr Steele also agreed to approach Mr Mackley with a view to resurfacing the path running from the entrance to the field to the ramps.</p>

<p>SK:0916:06 <i>Progress of works (cont)</i></p>	<p>In response to an enquiry from Mr S Birnstingl, Mr Steele indicated that there are no safety issues with partially finished units, and they are always left in a condition which is either (a) useable safely, or (b) wholly unusable. He confirmed that he has £10m public liability insurance. He also noted that there have been no problems with usage or interference so far during the course of the works.</p> <p>In response to questions from several committee members, Mr Steele elaborated on proposed arrangements for ongoing maintenance. The minimum requirement will be an annual treatment with wood preservative, at a cost of approx £325. This should be done shortly before, or shortly after, the school summer holidays., and ideally before the annual RoSPA inspection (the Clerk confirmed this generally takes place in June). Paint may safely be applied, if desired, 2 or 3 weeks after the wood preservative. The vegetation at the back of the unit needs cutting back every year; Raddi Ramps will do it this year, but in future years this will (if not carried out by Mackleys) need to be added to the maintenance agreement. Additional remedial work to the unit will be carried out as and when required, at a cost to be agreed.</p>
<p>SK:0916:07 <i>Next meeting</i></p>	<p>The next meeting will be held on Wednesday 9th November at 7pm.</p>
<p>SK:0916:08 <i>Matters for information and future agendas</i></p>	<p>Cllr A Chilver noted the outstanding issues of a dummy CCTV camera, solar security lighting, additional litter bins, and an opening ceremony. It was agreed to consider these issues again when the current work have been completed, and to hold an opening ceremony at during the Easter 2017 holiday period. Cllr C Warren raised the issue of user contributions to maintenance costs, and Mr Stokes suggested this be raised again at the opening ceremony.</p>

The meeting closed at 8.10pm. The next meeting of the subcommittee will be held on Wednesday 9th November.

Minutes signed by: **Date:**