

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE PARISH COUNCIL

Date: Tuesday 1st November 2016

Time: 7.30pm

Place: Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl (Chairman), K Bowlan, A Chilver, R Harber, P Kentell, J Rowland, and C Warren; District Cllrs D Coldwell and B Staines; County Cllr D Barling; neighbourhood warden P Conroy; 3 members of the public.
C:1116:01 <i>Apologies</i>	Apologies were received from Cllr V Cook, (personal commitments).
C:1116:02 <i>Questions from the public</i>	Mr M Bray raised the matter of dog litter, and asked what the authorities were doing about it, noting that various councils around the country imposed fines. Neighbourhood Warden P Conroy responded by explaining HDC policy on the matter, and indicating that they have not adopted a policy of fines. Expanding more generally on the wardens' role, he explained that in any case of antisocial behaviour they would require the offender to provide name and address, and refer it onwards to the HDC antisocial behaviour team and where appropriate to the police. Cllr S Birnstingl suggested another leafleting campaign against dog littering might be appropriate, and asked District Cllr D Coldwell to follow the matter up at HDC.
C:1116:03 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
C:1116:04 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 4 th October 2016 were approved by all present and signed by the Chairman. <i>Proposed by A Chilver; Seconded by P Kentell.</i>
C:1116:05 <i>Matters arising</i>	C:1016:16: The Clerk tabled a quotation to fit 4 CCTV cameras on the roof of the sports hall, at a cost of £950 + VAT. The meeting resolved to accept the quotation, and adopt or adapt the Steyning policy for its use. <i>Proposed by P Kentell; Seconded by K Bowlan.</i> C:1016:08: The Clerk tabled a formal response from HDC, following his meeting with them regarding the car park. Effectively, their proposal is that we either adopt their scheme or take over the running of the car park ourselves at a costs of approx £1,500pa (£1,000 rates, plus £500 maintenance). District Cllr D Coldwell noted that he had raised the possibility of waiving rates with the relevant cabinet member; he also noted that we were not required to take any decision at this point. County Cllr D Barling noted that WSCC may have a right of veto over the scheme. It was agreed that the imposition of the costs on us was of no benefit to the parish, that we should not take any decision at this point, and that Cllr S Birnstingl and the clerk should reply to HDC in these terms.

<p>C:1116:06 <i>Neighbourhood Warden's report</i></p>	<p>Neighbourhood Warden P Conroy reported orally and in writing as follows:</p> <p><u>Antisocial Behaviour and crime</u></p> <p>On Thursday 6th October the wardens were on a routine patrol in Upper Beeding recreation ground; there were a number of male adults, one female and two younger boys sitting in the bandstand. Two male adults were drinking alcohol at approx 4pm. Some of the group were known to the patrol and one of the individuals known to the Police. The area continued to be monitored, and a resident called to alert verbally abused by a group of intoxicated males, one of whom was reported to be in the group present at the bandstand at the time we were observing. by 6.30pm the group had moved to Hyde Street open space, and were being noisy and using abusive language. they were engaged and challenged, and it became evident that they were extremely intoxicated and not heeding advice. They then dispersed whilst shouting obscenities. Fearing further disturbance, the incident was reported by 999 call. Members of the group that had dispersed came back together at approximately 7:45pm and were gathered at the Fish & Chip shop in Hyde Square. The patrol then witnessed an assault by one member of the group on another, and called 999 report was lodged. Police patrol cars arrived, but here was no trace of the perpetrators; information on the individuals known to be in the group was passed to the police and the HDC antisocial behaviour team.</p> <p>On the afternoon of Tuesday 11th October the wardens were on patrol in Bramber when two children walking home from school called for assistance. One of the young people was extremely distressed and crying as they had just been chased by a man dressed as a clown near Bramber Castle.</p> <p>On Friday 21st October two assaults took place near The Nisa store at approximately 5.55pm. The wardens were called by a member of the public who was witnessing the incident, and on arrival found police patrol cars already present. Liaison with Jay Patel from the store, and examination of CCTV footage, yielded positive identification of the two male adults and four youths involved; the information was passed to the Police. A police officer was then assaulted by a member of the group when carrying out a search. Four members of the group were the same individuals involved in the incident on October 6th. One of these youths involved was assaulted by a male adult during this incident. An ambulance was also on scene.</p> <p><u>Community</u></p> <p>A trip is being scheduled for the Over 60's Club at the Hub Church as a once-a-month trip out of the village and a bingo session. Discussions are taking place with the organisers of the Hub Café about running a weekly Surgery on Wednesday Morning. The wardens attended the Hub youth club session on Monday evenings to get to know the members, and are planning to run talks with them on such subjects as staying safe, environmental awareness, and anti-social behaviour. In the long term it is hoped to get them involved in an environmental audit of the village.</p>
<p>C:1116:07 <i>County Councillor's Report</i></p>	<p>County Cllr D Barling put in a strong request for councillors to attend the CLC meeting which is considering the reduction of speed limits on Henfield and Shoreham Roads, and a consultation on a 20mph zone throughout the village. He also noted that small community grants are still available, though the Big Society fund was oversubscribed. In response to a question from Cllr P Kentell, he reported that there was nothing further to report in regard to the Hyde Square footpath.</p>
<p>C:1116:08 <i>District Councillor's Report</i></p>	<p>District Cllr D Coldwell reported that Council Tax is likely to increase by 2%, and that HDC has small business grants available.</p>

<p>C:1116:09 <i>Chairman's announcements</i></p>	<p>Cllr S Birnstingl reported on the WSALC conference, which he attended along with Cllr R Harber. The conference dealt with various matters relating to CIL, but this is of little relevance to us as we do not have enough elected councillors to qualify for the Power of General Competence. It also covered delegated powers (which would be unfunded), and the 3SC devolution proposals. Cllr Birnstingl agreed to forward a copy of his conference notes to councillors, and noted that Trevor Leggo of WSALC will again raise the matter of reducing councillor numbers.</p>																														
<p>C:1116:10 <i>Authorisation of Payments</i></p>	<p>A resolution to authorise the following payments was approved unanimously:</p> <table border="0" data-bbox="523 517 1437 875"> <tr> <td>PHB Contractors</td> <td>Hard surface path at the Dilly</td> <td>£3,794.63</td> </tr> <tr> <td>Greenbarnes</td> <td>Noticeboards at Saltings Field (refundable) and Hyde Square</td> <td>£3,453.60</td> </tr> <tr> <td>EDF</td> <td>Sports hall electricity</td> <td>£132.23</td> </tr> <tr> <td>Small Dole Village Hall</td> <td>Room hire</td> <td>£27.00</td> </tr> <tr> <td>Heartland Electrical</td> <td>Sports hall lighting</td> <td>£756.00</td> </tr> <tr> <td>Rob Wilburn</td> <td>Tree work</td> <td>£80.00</td> </tr> <tr> <td>Will Bourne</td> <td>Handyman jobs</td> <td>£1,562.37</td> </tr> <tr> <td>Rialtas</td> <td>Accounts software maintenance</td> <td>£135.60</td> </tr> <tr> <td>Clarity Copiers</td> <td>Copying and printing</td> <td>£58.73</td> </tr> <tr> <td>B & B Village Hall</td> <td>Room hire</td> <td>£83.20</td> </tr> </table> <p><i>Proposed by P Kentell; Seconded by J Rowland.</i></p>	PHB Contractors	Hard surface path at the Dilly	£3,794.63	Greenbarnes	Noticeboards at Saltings Field (refundable) and Hyde Square	£3,453.60	EDF	Sports hall electricity	£132.23	Small Dole Village Hall	Room hire	£27.00	Heartland Electrical	Sports hall lighting	£756.00	Rob Wilburn	Tree work	£80.00	Will Bourne	Handyman jobs	£1,562.37	Rialtas	Accounts software maintenance	£135.60	Clarity Copiers	Copying and printing	£58.73	B & B Village Hall	Room hire	£83.20
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<p>C:1116:11 <i>Review of outstanding actions</i></p>	<p>The Clerk tabled an updated schedule of outstanding actions, which was noted.</p>																														
<p>C:1116:12 <i>Youth provision</i></p>	<p>Cllr S Birnstingl noted that there would be a SAYS Trustee meeting held on 7th November. Cllr A Chilver noted that the Management Committee had met recently, and that governance documents were being produced.</p>																														
<p>C:1116:13 <i>Neighbourhood planning</i></p>	<p>A report on progress, prepared by Mr S Teatum, was circulated and noted. Cllr S Birnstingl noted that the rejection by the courts of the Henfield Neighbourhood Plan had led HDC to hire a full-time reviewer. Cllr Birnstingl will suggest to Trevor Leggo that the matter be brought up with DCLG, as the rejection would appear to wholly undercut the principle of localism. The Clerk was asked to pass the council's thanks and support to Mr Teatum.</p>																														
<p>C:1116:14 <i>Joint Parishes Cemetery Committee</i></p>	<p>Cllr R Harber noted that no meetings of the committee have taken place since the last report, and the next is scheduled for 19th December. The Clerk confirmed that we are now in a position to apply for a separate bank account for the committee.</p>																														
<p>C:1116:15 <i>Antisocial behaviour</i></p>	<p>The meeting noted the recent incidents of antisocial behaviour (noted at C:1116:06 above), and offered support to the proposed letter to the press drafted and circulated by Cllr S Birnstingl which expressed our ongoing support to the neighbourhood wardens. The Clerk was asked to send the letters in his formal capacity. The ill-informed criticism of the wardens on social media was noted.</p>																														
<p>C:1116:16 <i>Small Dole village hall</i></p>	<p>The meeting resolved to donate under s137 the sum of £521 to Small Dole Village Hall Committee, in response to its request for financial assistance with their kitchen refurbishment project. <i>Proposed by C Warren; Seconded by R Harber.</i></p>																														
<p>C:1116:17 <i>Hanging basket poles</i></p>	<p>The Clerk tabled a request from Beeding in Bloom for assistance in replacing the hanging basket poles. As it was unclear whether they wished us to pay for them, to procure them, to install them, or some combination of these, the Clerk was asked to clarify the request with them.</p>																														

C:1116:18 <i>Draft budget for 2017/18</i>	Given that the first draft had been discussed as recently as two weeks previously, it was agreed to defer discussion to the December meeting.
C:1116:19 <i>Accounts: Oct-16</i>	These were presented and noted.
C:1116:20 <i>Bank statements: Sep-16</i>	These were presented and noted.
C:1116:21 <i>Payroll: Oct-16</i>	The report and Client's Account statement were presented and noted.
C:1116:22 <i>Correspondence</i>	The Clerk tabled the following correspondence: <ul style="list-style-type: none"> • A quotation from Mr Urridge for tree work at Hyde Street open space. [It was felt that the quotation was high, and the Clerk was asked to obtain another quotation].
C:1116:23 <i>Items for information or next agenda</i>	There were no items suggested for discussion, or to be placed on a future agenda.

The meeting closed at 9.30pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 6th December 2016 at 7.30pm.

Minutes signed by: **Date:**