

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE AMENITIES COMMITTEE

Date: Tuesday 21st March 2017 Time: 7.30pm Place: Beeding & Bramber Village Hall

Present:	Cllrs C Warren (Chairman), S Birnstingl, A Chilver, V Cook, R Harber, P Kentell, and J Rowland; Mrs J Steedman (tree warden).
A:0117:01 <i>Apologies</i>	Apologies were received from Cllr K Bowlan (personal commitments).
A:0117:02 <i>Questions from the public</i>	There were no questions from the public.
A:0117:03 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
A:0117:04 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 24 th January 2017 were approved by all present and signed by the Chairman. <i>Proposed by P Kentell; Seconded by V Cook.</i>
A:0117:05 <i>Matters arising</i>	R:0217:06: The Clerk tabled a quotation from Grasstex for the verge and path cutting specified at this minute. It was agreed that the quotation should be accepted, but that the work should be done in coordination with WSCC.
A:0117:06 <i>Tree warden's report</i>	The tree warden reported orally and in writing as follows: <ul style="list-style-type: none">- Mr Zec planted three verge trees on 27th January: a rowan at Maines Farm Road, a flowering cherry at School Road, and a Hawthorn also at School Road.- Tree work at Hyde Street open space remains outstanding, pending (a) Mr Zec doing the long-promised work, and (b) HDC processing the TPO for the field maples (The Clerk confirmed he had sent off the application in late February).- South Coast Tree Care will do the work on the hedge in College Road. Cllr S Birnstingl noted that three trees required trimming in the playground.
A:0117:07 <i>Interpretation boards</i>	Cllr A Chilver presented that preliminary designs, produced by Mrs Nightingale and previously circulated by the Clerk. Cllr S Birnstingl suggested that a graphic designer would need to be contracted to produce the finished version. Suggested locations included High Trees and the riverbank. The Clerk was asked to put the designs on the website, and include the matter on the APM agenda.

<p>A:0117:08 <i>Ground reinforcement by allotments</i></p>	<p>Cllr P Kentell noted that the hold at the entrance to the allotments had now been filled in. The site should continue to be monitored.</p>
<p>A:0117:12 <i>Correspondence</i></p>	<p>No relevant correspondence was tabled.</p>
<p>A:0117:13 <i>Matters for information and future agendas</i></p>	<p>Cllr P Kentell noted the vandalism by the bandstand, which she had previously notified by email. Unfortunately it cannot be seen on CCTV. Cllr C Warren suggested we offer to repaint the affected fence, and Cllr Kentell agreed to ask the neighbourhood warden to make the offer to the householder.</p> <p>The Clerk noted that he was meeting a fence contractor on the following day to obtain a quotation for the proposed fence behind the playground.</p>

The meeting closed at 8.15pm. The next meeting of the committee will be held at Beeding & Bramber Village Hall on Tuesday 16th May 2017.

Minutes signed by: **Date:**