

UPPER BEEDING PARISH COUNCIL

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Clerk: Steve Coberman

MINUTES OF A MEETING OF THE EMERGENCY COMMITTEE

Date: Tuesday 20th June 2017 **Time:** 8.00pm **Place:** Beeding & Bramber Village Hall

Present:	Cllrs S Birnstingl, K Bowlan, A Chilver, V Cook, R Harber, P Kentell, J Rowland, and C Warren.
E:0617:01 <i>Election of Chairman</i>	Cllr S Birnstingl was nominated as Chairman, agreed to accept office, and was elected unanimously. <i>Proposed by A Chilver; Seconded by P Kentell.</i>
E:0617:02 <i>Election of Vice-Chairman</i>	No Vice-Chairman was nominated.
E:0617:03 <i>Apologies</i>	All committee members were present.
E:0617:04 <i>Questions from the public</i>	There were no questions from the public.
E:0617:05 <i>Declarations of interest</i>	There were no declarations of personal or prejudicial interest by Councillors on any of the agenda items below.
E:0617:06 <i>Minutes of previous meeting</i>	The minutes of the meeting dated 21 st February 2017 were approved by all present and signed by the Chairman. <i>Proposed by C Warren; Seconded by A Chilver.</i>
E:0617:07 <i>Matters arising</i>	E:0217:07 The Clerk confirmed that he had received assurances from the Environment Agency that the flood defence works on the Adur at Shoreham posed no upstream risks.
E:0617:08 <i>Winter plan 2017/18</i>	It was suggested that the Clerk seek the consent of Valerie Manor to add them to the list of refuges in the winter plan [<i>subsequent inspection of the plan shows that there is no longer an entry for refuges in the pro-forma</i>]. The Clerk was asked to confirm with HDC that the neighbourhood wardens are required as part of their terms of reference to provide assistance to vulnerable persons in emergency conditions.
E:0617:09 <i>Preparation for autumn</i>	It was agreed that since health centres coordinate issues with high temperatures there was no action required as regards summer emergencies. It was felt that the biggest risk in autumn results from tree damage in high winds, and that we need to be alert to this.
E:0617:10 <i>Correspondence</i>	No relevant correspondence was tabled.

E:0617:11 <i>Items for information or next agenda</i>	There were no items suggested for discussion, or to be placed on a future agenda.
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The meeting closed at 8.30pm. The next meeting will be held at Beeding & Bramber Village Hall on Tuesday 17th October 2017 at 7.30pm.

Minutes signed by: **Date:**