

# Upper Beeding Parish Council

## Minutes of the Facilities Committee meeting held at The Beeding and Bramber Village Hall, on Tuesday 2<sup>nd</sup> April 2024 at 7.00pm

**Present:** Councillors: C. Warren (Chair), J Cannon, F Bull, T Kardos, R Harber

**Also, present:** Steve Keogh (Parish Clerk)  
John Young (Maintenance Manager)

**F: 0424: 01 Apologies for absence**

Apologies received and accepted from:  
Cllrs Birnstingl, Deadman, Heaver and Stephie Shorey (Tree Warden)

**F: 0424: 02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.  
There were no additional Declarations of Interest.

**F: 0424: 03 Minutes of the last meeting –**

The minutes of the Facilities Committee meeting held on [6<sup>th</sup> February 2024](#) were approved as a true and accurate record.  
Proposed Cllr Kardos seconded Cllr Cannon and **AGREED**.

**F: 0424 :04 Public Adjournment** – to receive questions & comments from members of the public.  
No Public were present.

**F: 0424:05 Skatepark –**

The Clerk's [Update](#) circulated with the agenda was **NOTED**

The Contractor selected at the Full Council meeting on 26<sup>th</sup> March 2024 has been instructed that they are the preferred contractor, and they will be providing the requisite paperwork before they are confirmed.

The Members asked that Radium Ramps manager, Rob Steele, be invited to a meeting once the papers are received.

The Clerk was also planning to request the SDNP funds once the contractor had provided their paperwork.

It was **AGREED** that the Clerk should invite Radium Ramps to a site meeting,

**F: 0424:06 Facilities** – to receive a [report](#) from John Young, Maintenance Manager

The report circulated with the agenda was **NOTED**.

The Maintenance Manager highlighted some issues on the agenda.

The Play Tunnel at Small Dole was a concern as the mound was now quite old and the surface has started to become slippery.

The tunnel itself also has an irreparable crack in the plastic.

Play Safe Playgrounds have been contacted about ways to replace the item, by reusing the mound as well as removing it.

The Clerk was hoping to use the CIL Funds which are allocated for Small Dole. It was **AGREED** that the Tunnel should be removed, and alternatives found.

The Sports Hall drains are still a cause for concern.

The insurance payment will cover the cost of most repair works.

A contractor has visited the site and has recommended some investigation works which will include the need to dig out the area around the access pipes to the Sports Hall.

It was **AGREED** to allow the contractor to carry out the works.

There has been a spate of graffiti incidents in the Parish, some signs and play equipment has been targeted

The majority has been removed, but there are some areas which have not been reacting to the cleaning solution or have been scratched.

The Maintenance Manager will continue to try other products.

Members commented that it may be necessary to highlight the issue in the Parish newsletter or other circulars, with the hope that the message may be read by parents and carers.

The MVAs unit has started to fail and is not always reacting as had been hoped.

There may be a need to replace the item.

The first option may be to service it and then look at alternative units.

The Clerk commented that there has been some information circulated which provide information on a solar powered unit.

Cllr F Bull highlighted the build up of moss and algae on the play surface in Upper Beeding.

The Maintenance Manager commented that the wet winter has not helped and would investigate a way to remove this.

The Maintenance Manager's verbal report was **NOTED**.

**F: 0424:07**

**Sports Hall –**

i. Office Upgrade

The [Update](#) on the Office circulated with the agenda was **NOTED**.

**F: 0424: 08**

**Street Light -**

The [Revised Quotation](#) circulated with the agenda was **NOTED**.

It was **AGREED** to defer a decision on the streetlight as the cost has significantly increased.

There are some changes to the street scene since the initial quotation.

Cllr Harber would investigate further by discussing the need for the light with the residents who initially raised the issue.

Proposed Cllr Warren seconded Cllr Harber and **AGREED**.

**F: 0424:09**

**Grass Cutting Contract –**

The [contract](#) and [report](#) provided by the Clerk was **NOTED**.

Cllr Harber explained the history of the cemetery extension.

The issue being that there is no paperwork which supports the Church's request that the Parish Council continue to cut the grass and edges.

It was **AGREED** that the Clerk should carry on investigating the history of the contract and report back.

The closure document needs to be seen and the District Council should be asked whether an application has been received.

In the meantime, the contractor should not be asked to cut the cemetery until there is proof that the Parish Council have agreed to do this.  
Proposed Cllr Harber seconded Cllr F Bull and **AGREED**.

**F: 0224: 10**

**Allotments**

The Clerks verbal update was **NOTED**.  
There are no plots currently available and there are no residents on the waiting list. There are two plots which may become available as one plot holder has stopped replying to the Office.

**F: 0424: 11**

**Riverside Pathway –**

The Project [Update](#) circulated with the agenda was **NOTED**.  
The Clerk reiterated that the HDC grant decision would be made on Friday 5<sup>th</sup> April.

**F: 0424: 11**

**Matters raised by Councillors –** to receive matters for information or discussion for future agendas.

**Cllr Cannon:**

Asked if there was any way that the Sports Hall project could be brought forward. The recent survey of the premises has provided a number of questions and there may need to be a user survey. The previous survey will be brought to the next meeting.  
Further asked if the survey had been used to provide the previous plans and ideas.

The Clerk will look to contact Leisure and Sport people to provide some way forward and options.

Steining Leisure may be contacted.

Cllr Harber stated that with the skatepark and the Riverside walk projects about to start, it may be a good strategy to wait until these have been completed to show that the Parish Council can get things done.

There being no further business the meeting closed at 8.15pm

Signed:

Date: