**Minutes of the Community Committee meeting held at The Gladys Bevan Hall, Church Lane, Upper Beeding on Tuesday 5th March 2024 at 7.00pm**

**Present:** **Councillors:** F Bull, B. Harber (Chair), S Teatum.

**Also, present:**  Parish Clerk: Stephen Keogh

**CC:** **0324:01 Apologies for absence**

Apologies were received from Cllrs P Bull, F Heaver

**CC: 0324:02 Declaration of Councillors personal or prejudicial interest**

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

There were no Declarations of Interest.

**CC: 0324: 03 Minutes of the last meeting**

It was resolved to accept the minutes of the Community Committee meeting held on [Tuesday 5th December 2024](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ET6iyFuHhKNMgZ5lsurxzBEBY4XWbnpgOkPQr9PZyEY4tA) as a true and accurate record.

**CC: 1223:04 Public Adjournment**

There were no public present.

**CC: 0324:05 Joint Parish Youth Committee –**

It was **AGREED** to **NOTE** the verbal update from the Clerk, regarding the Meeting on 4th March 2024.

The proposed Youth Club was discussed, and the Clerk was able to confirm that the Risk Assessment for the service was to be created and would be available for Members to comment.

There would also be similar Risk Assessments for the activities and the service provision. It would be important that the new staff are part of the process to make them aware of the risks.

The advertisements for the two main staff, the full-time Youth Worker and part time Assistant Youth Worker, were to be out by Monday 11th March and the closing dates of 5th April and 19th April, respectively.

This gives the opportunity for the Youth Worker appointed, to be involved in the selection process for the assistant.

At the JYPC Meeting it was clarified that the office space would be used for the staff and the staff would be based at the location.

Development of the workspace was a priority set up cost for the service. It was further clarified that the remaining funds from 2023/24 could be used.

Anything left after the works are complete would be passed to the JPYC.

The proposal is still for the service to be in place for a summer programme to be fulfilled and prepare for September.

**CC: 0324: 06 Annual Parish Meeting –** To consider a [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EQZlpDv8ylxEnE3yOlt65J8BUMUViIHbkijsyl2Exnsc8Q) from The Clerk

1. Dates and Location.

It was **AGREED** to **RECOMMEND** to Full Council that the Annual Parish meeting should be arranged for the week commencing 13h May 2024 at 7.00pm

1. Speakers

The Clerk was asked to invite the following:

Andrew Griffiths MP

Greening Steyning

Pete Crawford from HDC regarding Bramber Brooks and Saltings Field projects.

It was thought that the recent ‘Yank in Sussex’ video could also be shown.

1. Refreshments

Refreshments would be provided for the attendees and Colette should be OK to help serve these.

**CC: 0324:07 Projects and Priorities** - To discuss Community Committee priorities for the remainder of municipal year. [(Report)](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EQZlpDv8ylxEnE3yOlt65J8BUMUViIHbkijsyl2Exnsc8Q)

1. [Crossings and speed restrictions](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/Eeq62nRxVmhEpHx-T_D1PngBvjyhCxIrYX--2Fmpq5Hvhw)

The Clerk’s report was **NOTED** – This was the latest update from WSCC.

members asked of there was any further works planned for the area leading from the Shoreham Road to the Rising Sun.

The Clerk was not aware that this would be part of the original programme of works but could be requested from PROW.

1. Climate Change – [JPCAG Meeting Notes](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EaVxCM7VIl5Iht0rPLVvNjgB935mBUpcNO20DRFhzSjCMA)

The JPCAG Notes were **NOTED**.

Cllr Bull gave a verbal update which was.

It was **AGREED** to **RECOMMEND** to Full Council that the Parish Council should follow the action of the Neighbouring parishes and declare a Climate emergency.

Secondly it was It was **AGREED** to **RECOMMEND** to Full Council that the following actions be taken where practicable:

1. Ensure Climate actions are a standing item on each Full Council meeting.
2. Include a Climate action page on Parish website.
3. Use green energy suppliers for Parish premises and maximise the use of local renewable energy e.g. solar panels and heat pumps.
4. Ensure that Parish buildings are well insulated to reduce use of energy and have LED lighting and adjustable heating controls.
5. Minimise waste from parish premises, reducing use of unnecessary printing and consumables.
6. Ensure that the Council uses an ethical bank.
7. Scrutinise local plans for their carbon impact by adopting local green planning guidance checklists.
8. Sign up Parish Council green spaces to the Weald to Waves project.
9. Dementia Friendly Village – WhatsApp

Cllrs Teatum and Heaver have both been active in trying to get technology used more by the various groups and individuals who may be vulnerable in the Parish.

The PPG and the Alzheimer’s Society have both shown interest but may not be able to get passed the issue GDPR and the privacy of individuals details.

Cllr Teatum has started to work with the carers who may be able to start their own WhatsApp group and the forthcoming carers group meeting may be a start point.

The wardens have also started a Board Game Café for all ages in Steyning and this may be started up in Upper Beeding. Locations are being investigated.

1. Magazine [Articles](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EViPC-QRdDRGhD63ShQwg_UBxRGH3ksIDeUKBdmx7HBSZg) or Newsletter

It was **AGREED** to **RECOMMEND** to Full Council that the Parish Council should have page in the ‘Your Steyning Beeding Bramber’ magazine and one in the BN5 Magazine.

This would be a page which has links to the website etc.

It would also advertise the Parish Meeting and have links to the annual report.

1. Defibrillator in Recreation Ground.

Cllr F Bull’s verbal update on the defibrillator in the recreation ground was **NOTED.**

The price for the new case has been received, the defibrillator itself may need to be upgraded and the price of this is being investigated.

The Clerk recommended that the location of the defibrillator would need to be protected from being a target for casual football and cricket players.

**CC: 0324:08 Beeding in Bloom –** Update

The Clerk’s report was **NOTED.**

The group are holding their AGM soon and the main topic will be the future of the group itself.

There are very few in the group and they are both getting frail or caring for their relatives.

A meeting will be held with Ferring Nurseries to discuss the contents of the floral baskets.

**CC: 0324:09 Matters raised by Councillors** – to receive matters for information or discussion for future agendas.

**Cllr Teatum.**

A local resident who was active with the Council regarding the crossing at Shoreham Road, has recently become a widow and she has asked to make a donation to the Parish Council. Details are to follow.

There being no further business the meeting ended at 8.25pm.

Signed: Date