

Upper Beeding Parish Council

Minutes of the Community Committee meeting held at The Gladys Bevan Hall, Church Lane, Upper Beeding on Tuesday 7th May 2024 at 7.30pm

Present: Councillors: F Bull, B. Harber (Chair), F Heaver, S Teatum.

Also, present: Parish Clerk: Stephen Keogh

CC: 0524:01 Apologies for absence

Apologies were received from Cllrs P Bull.

CC: 0524:02 Declaration of Councillors personal or prejudicial interest

The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).

There were no Declarations of Interest.

CC: 0524: 03 Minutes of the last meeting

It was resolved to accept the minutes of the Community Committee meeting held on [Tuesday 5th March 2024](#) as a true and accurate record.

CC: 0523:04 Public Adjournment

There were no public present.

CC: 0524:05 Parish Plan – To Review the Current [Business Plan](#).

The report circulated with the agenda was **NOTED**.

The Clerk confirmed that the 'Business Plan' was adopted in March 2021 with the comment that it would be a guide for the Council.

Cllr Harber commented that the idea for the plan was as an aspirational list, for the Members to strive to achieve and guide them through the five-year period.

Cllr F Bull asked if the name of the document was appropriate as the Council, is not a business.

It was **AGREED** that any future plan should be known as a Parish Plan. The new plan will be in place by 2026, so the work starts now to develop the new one.

Members were pleased with the number of projects completed successfully or are in the pipeline.

Cllr Teatum commented that within the NDP there are projects which can be added to the current or a future Parish Plan.

CC: 0524: 06 Annual Parish Meeting – To consider a [report](#) from The Clerk

i. Speakers

The Clerk confirmed the speakers.

Greening Steyning.

Sussex Police - Cyber Crime

The Clerk had invited other speakers, but they are not available.

ii. Poster and Publicity.

The agenda/poster has been created and circulated on Website, Facebook and sent to some groups.

The Clerk asked that the Members circulate the details to their contacts as word of mouth, is a good way to promote the event.

iii. Refreshments

The Clerk will provide tea and coffee and will ask the Cemetery Clerk to help with the provision of this.

iv. [Newsletter](#)

The draft Newsletter, circulated with the agenda, was discussed.

The Members were asked to check the document and offer alterations and improvements.

Once this has been edited it will be circulated in time for the Annual Parish Meeting

CC: 0524:07 **Projects and Priorities** - To discuss Community Committee priorities for the remainder of municipal year. ([Report](#))

i. [Crossings and speed restrictions](#)

The Clerk's report circulated with the agenda was **NOTED** – This was the latest update from WSCC.

The report was discussed regarding the proposals and the issues which have been raised.

Cllr Heaver explained that the request may have been ours, but the design and construction was WSCC and therefore they should have to deal with the fall out.

The Members felt that the signage needed to be better, so welcomed any additional signs and the illuminated bollards.

Members also asked for speed monitoring to be carried out. It was hoped that this would be part of the safety audit. The speed watch group would also be asked.

The Clerk was also asked to find out whether there is any speed awareness training available.

ii. Dementia Friendly Village –

The Clerk's report circulated with the agenda was **NOTED**.

Members thanked Cllr Teatum for his work on this project.

Cllr Teatum explained that the carers have been invited to start the WhatsApp group, but due to GDPR they need to instigate the idea.

Flyers are being created to circulate to carers and carer support network.

iii. Defibrillator in Recreation Ground.

It was **AGREED** to **RECOMMEND** to Full Council that the Parish Council should accept the [Quotation](#) for storage box to allow the defibrillator to be used for a wider group than the football club on match day.

The defibrillator itself may need to be upgraded and the price of this is being investigated.

CC: 0524:08 **Outside Organisations –**

The list of outside [organisations](#) circulated with the agenda was reviewed and will be updated and brought to the Annual Council meeting to confirm interest in the various roles.

CC: 0524: 09 **Beeding in Bloom – Update**

The Clerk's report was **NOTED**.

There are very few in the group and they struggling to find new members.

The group will be advertised in the newsletter asking for more volunteers or members.

CC: 0524:10 **Matters raised by Councillors** – to receive matters for information or discussion for future agendas.

Cllr Heaver

A white van has been left in College Road.

This has been reported to the DVLA.

Cllr F Bull

The vehicle abandoned above Goldings Barn is still in situ. Members asked the Clerk to investigate whether there is any update.

There is fly tipping in Smugglers Lane, close to Windmill Hill. This needs to be reported too.

There being no further business the meeting ended at 8.25pm.

Signed:

Date