**You are hereby summoned to attend the Meeting of the**

 **FINANCE COMMITTEE that will take place at Beeding and Bramber Village Hall**

**on TUESDAY 19TH NOVEMBER 2024 commencing at 6.30pm.**

Members of the public are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman.

Stephen Keogh CiLCA



Clerk to the Parish Council 13th November 2024

*Upper Beeding Parish Council operates under General Power of Competence since adopted on 7th May 2024. Minute reference C: 0524:29*

**A G E N D A**

**F: 1124: 01 Apologies for absence** – to receive and approve apologies for absence.

**F: 1124: 02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011.

**F: 1124: 03 Minutes of the last meeting -** to consider for approval the minutes of the Finance Committee Meeting held on [18th June 2024.](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/Eer_O9IeuPpHjAdIHdxB-70BOff8Gc26ZxLZzM2ffgWmvQ)

**F: 1124: 04 Public Adjournment** – to receive questions & comments from members of the public.

**F: 1124: 05** **Parish Plan** – To Review the Current Business [Plan](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/Ebd78eNMSLhLjsUyNaWi0KMBjJsm2tfO9hpsAPBSHnxdYA).

**F: 1124: 06 Business Risk Assessment –** To review the [Risk Assessment](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EQZIrr6gz3RMn8Jq-xYsbKAB-hOmhHOUosQ9P1bt0h9ATQ)

**F: 1124: 07** **Asset Register -** To Review the [Register.](https://upperbeedingpc.sharepoint.com/%3Ax%3A/s/UBPC/Ec6TQ-A0rA9OimtsKX4vpdQBuX0qcaC0ro6j8sR62vdAqA)

**F: 1124: 08 Audit** – To consider comments from the Interim [Audit Report](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EQDVryki4VRDq5gdRAY-bVsBLzJtstMVd8tF300LNHZskQ) for 20-24/25

**F: 1124: 09 Finance Report** – To consider the Clerk’s [Report](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EdH8Tz26YDtOrUPfn-DBVUwBOoi-7d_um4t-0qYreFZDJw)

**F: 1124: 10 Expenditure Year to Date**– To consider the [Income & expenditure](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EeyEFfH4S7RMibyk2ZCnvMoBEKP5NIFM_dzLCmEt9_f6BQ) ([Detail](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EUAqrXErsSRJs-sDUtpyg4UBBQLpd10DLfenRvWAucb9kQ)) to date ([Balance Sheet](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EVdReFB_3d5Om3QeyffQCuQB0vzP_J1yoBv4nSMcXBp13A)).

**F: 1124: 11 Tax Base –** To Receive the [Tax Base](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EXw1ni4fKcpCtvMeYEkJYM4BZ_yC2Nt11lg4U79arPipwQ) and an [explanation](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EcCLTKTos9BMhVd9WQU2euAB7edZn6hRMOFUkKGV8d2Ebg) of how this is used.

**F: 1124: 12 Budget 2025/26 –** To Consider the initial precept for the 2025/26 Council year.

* + 1. [**Budget 2025/26**](https://upperbeedingpc.sharepoint.com/%3Ab%3A/s/UBPC/EUIcMsnS395CpUIUQa5rzpIBYoe9we3LFkw_LNEEUZ6moQ) - to prepare, discuss and agree budget proposals for recommendation to Full Council. (Income, Net Cost)
		2. **Charges** – to review, discuss and agree charges for the [sports hall hire](https://upperbeedingpc.sharepoint.com/%3Aw%3A/s/UBPC/EcDMxQgiqxVCrlkT5UWFwZcBTfkpAui_2SWnxI1rKbp0HA) and allotment rent for recommendation to Full Council.
		3. **Precept** recommendation to Full Council.

**F: 1124: 13 Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.

*Members of the public should be aware that being present at a meeting of the Council or one of its committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*