

# Upper Beeding Parish Council

## Minutes of the Upper Beeding Annual Council meeting held at Small Dole Village Hall on Tuesday 23<sup>rd</sup> July 2023 commencing at 7pm

**Present:** Councillors: S Birnstingl, C Deadman, F Heaver, B Harber (UBPC Chair), J Cannon, S Teatum, C Warren and T Kardos.

**Also present:** Parish Clerk: Stephen Keogh  
2 residents

**C: 0724: 01      Apologies for absence**  
Apologies were received from Cllrs. F Bull, P Bull.  
County Councillor. P. Linehan.

Cllr R Harber had instructed the Clerk that he may be late. Cllr T Kardos took the chair.

**C: 0724:02      Declaration of Councillors personal or prejudicial interest**  
The Chairman reminded councillors that previous declarations still stand (as defined under the Localism Act 2011).  
No further declarations received on this occasion.

**C: 0724:03      Minutes of the last meeting**  
It was **RESOLVED** to approve the Minutes of the meeting held on held on [21<sup>st</sup> May 2024](#)  
Proposed Cllr C Warren: seconded Cllr S Birnstingl and **AGREED**.

**C: 0724:04      Public Adjournment**  
There were no questions from the public.

**C: 0724:05      Update from County Councillor –**  
Cllr P Linehan was unavailable.

**C: 0724:06      Update from District Councillor –**  
Mike Croker and Roger Noel HDC Councillors.  
Cllr R Noel introduced a member of the public who was interested in the possibility of Co-Option to the Parish Council.  
The Clerk asked the person to contact him directly and set up a meeting to discuss the process, with the hope of organising the co-option to be on the September meeting agenda.  
Cllr R Noel gave a report.

- The District Council have unanimously agreed to move to a new building. The cost of this will be approximately £2.5M but the long-term advantages will save more. The current offices are rented from the County Council and this rent will be saved at the new location.  
The current building has several challenges regarding carbon reduction which will be expensive to improve.
- The Green Space Strategy the District now has 988 acres of green space.

- The Peoples Budget has been launched grants for parishes. £100k for activities for under 25s.
- BNG Monitoring Fes – The offsetting of green spaces, for developments.
- SDNPA they are encouraging developers to buy or create wild areas to offset the developments.
- Unparished Committees- Community/Neighbourhood Councils are now being encouraged to become Parish Councils.
- A27 Arundel Bypass – There were plans to push this forward, to reduce the traffic issues in the district. This is not seen as suitable use of funds.
- Cllr Birnstingl explained that these plans have been scrapped to use the funds for the repair of local roads.
- There is now an alternative plan for the bypass, which is being supported by HDC.
- Questions and Comments  
Cllr Birnstingl commented that the process of offsetting, is not the way to ensure the quality of the developments, there should be a better way to ensure that there is a balance.
- Cllr Croker asked if the Parish Council would be moved to provide a drinking water tap in the Parish. The optimum location could be the sports hall.  
The Clerk commented that the defibrillator will be installed at some stage and at this point it may be a good opportunity to choose a suitable location. Cllr Teatum commented that there may be a location close to the changing rooms as there is water supply there. The Clerk will investigate this and have quotes for a future facilities meeting.

**C: 0724:07**

**Neighbourhood Warden Report**

Councillors received and **NOTED** the monthly reports for [May](#) and [June](#) 2024 provided by the Neighbourhood Wardens.

Cllr Heaver commented that although there is an no clear decision regarding the legality of electric scooters, it may be good to inform the concerned residents who brought the question up at the Annual Council Meeting.

**C: 0724: 08**

**Facilities Committee minutes for adoption by Full Council –**

The Minutes of the Facilities Committee Held on [11<sup>th</sup> June 2024](#), circulated with the Agenda were **ADOPTED**.

Proposed: Cllr F Heaver; seconded: Cllr C Warren - and agreed.

**C: 0724: 09**

**Finance Committee minutes for adoption by Full Council –**

The Minutes of the Finance Committee Held on [18<sup>th</sup> June 2024](#) circulated with the Agenda were **ADOPTED**.

Proposed: Cllr T Kardos; seconded: Cllr C Warren - and agreed.

**C: 0724: 10**

**Community Committee minutes for adoption by Full Council -** The Minutes of the Community Committee Held on [9<sup>th</sup> July 2024](#), circulated with the Agenda were **ADOPTED**.

Proposed: Cllr F Heaver; seconded: Cllr Harber - and agreed.

**C: 0724: 11**

**Clerk's Report –** To consider the latest [updates](#) regarding the major projects.

The Clerk's report, circulated with the agenda, was **NOTED**.

The Clerk gave a verbal update that the three main projects would all be commencing in August and September.

- C: 0724: 12**     **Steyning Grammar School – [Consultation](#)** on the proposal to unite the three sites.  
The SGS report, circulated with the agenda, was **NOTED**.  
Members are still concerned that the Towers site is being left in a poor condition and that there is fewer garden landscapers employed currently.
- It was **AGREED** that the response drafted by the Clerk would be sent in time for the consultation deadline on Thursday 23<sup>rd</sup> July.
- C: 0724: 13**     **Saltings Field Loop Pathway Upgrade – [Update](#)** on the works.  
The Clerk's report, circulated with the agenda, was **NOTED**.  
The Clerk confirmed that there would be no activity for the coming weeks as the EA provide the permit. Following the recent site visit there is an expectancy that the works will commence in the autumn.
- C: 0724: 14**     **Skatepark Upgrade - [Update](#)** on the Works.  
The Clerk's report, circulated with the agenda, was **NOTED**.  
The Clerk confirmed that the frame is currently being created and will then be galvanised. The expected start of the build will be mid-August - September
- C: 0724: 15**     **Former Hales landfill site, Small Dole – To consider the proposed plans website: [www.formerhaleslandfill.co.uk](http://www.formerhaleslandfill.co.uk)**  
Members had attended the public consultation at the Small Dole Village Hall on the Monday 22<sup>nd</sup> July.  
Cllr Warren was still concerned that the Environment Agency had stated that there are no environmental reasons for carrying out the works and the only reason for the proposal is the potential income raised for Cemex.  
Cllr Birnstingl also commented that other factors, regarding the material used and the effect of the weight of the material, could cause more problems with the currently buried waste.  
Cllr Deadman commented that the preferred material will be clay based so the expectation would be that this layer would reduce the amount of water seeping through and causing leachate.  
At the current time there is no need for a response but should the planning application come forward there would be a response drafted.
- C: 0724: 16**     **JPYC Meeting Minutes –**  
It was **AGREED** to **NOTE** the minutes from the meeting held on [3<sup>rd</sup> July 2024](#).  
The Clerk gave a brief update on the service.
- The Youth Worker was signed up for the training course.
  - The week of activities was being organised.
  - The closing date for the part time assistant Youth Workers
- C: 0724: 17**     **Financial Update - Income and expenditure Reports ([summary](#) and [detailed](#)) to date.**  
The report circulated with the agenda, was **NOTED**.
- Cllr Noel commented that one of the issues currently being investigated is the cessation of Section 106 payments and the use of CIL instead.  
There is a date in the future where the 106 Funds need to be used by and therefore the allocations may need to be changed or relaxed in order to use the funds.  
Cllr Noel recommended that the Clerk contact the CIL officer and see if there are any ways to release the funds for a project.

- C: 0724: 18**     **Bank Reconciliation –**  
Councillors received and **NOTED** the Bank Reconciliations for [May](#) and [June](#), 2024.
- C: 0723: 19**     **Payments List –**  
Councillors received and **NOTED** all payments made in [May 2024](#) totalling £ 25,619.78 and [June 2024](#) totalling £16,596.15 in accordance with Financial Regulations.
- C: 0723: 20**     **Climate Matters –** To Consider any Climate issues with regards to the agenda.  
Cllr Cannon gave a verbal update on the Climate Action Plan which is being drafted for the Village. This has been sent to Horsham District Council to be incorporated into the larger document for the district.
- A recent meeting discussed the work of Action in Rural Sussex, and their funding of the Beeding and Bramber Village Hall works.
- C: 0723: 21**     **Correspondence –**  
Councillors received and **NOTED** to noted [correspondence](#) received during May and June 2024.
- C: 0723: 22**     **Chairman’s Announcements –** to receive any announcements & matters from the Chairman.  
Had attended the Cemex Consultation and commented that there wasn’t much that wasn’t already known He reiterated that if the Environment Agency could find that there was no environmental reason for the works at the Hales Tip, then the Parish Council should make this the basis of any response.
- Also, this may be a good time to request a levy on the material which may affect the desire for the works if potential income is affected.
- C: 0623: 23**     **Matters raised by Councillors -** to receive matters for information or for discussion in future agendas.
- Cllr Cannon**  
Had attended a meeting of the PPG. The practice manager has left the surgery and despite having a full quota of medical staff, there is some issues regarding appointments and administration.  
The PPG still need some funding and will be sending out a letter asking all parishes for financial support.  
The new screen at the Hyde Street Shops is not in the best position and may need to be moved.
- Asked for an update on the proposed table tennis table for the recreation ground.  
The Clerk will be seeking quotes through the summer.
- Cllr Teatum**  
Requested an update on the footpath sign at the Right of way from Shoreham Road through to the High Street at The Rising Sun.  
The Clerk had been in contact with the WSCC officer dealing with the works and the answer was awaited.
- Cllr Warren**  
Commented that the Henfield Surgery was having a number of issues regarding fulfilling appointments etc.

Cllr Birnstingl commented that the Pharmacy had similar problems, and the only solution was to get residents to make a stand and demand the service was improved.

**Cllr Birnstingl**

Is still concerned regarding the poor mobile phone signal in the area and the knock-on effects on the residents if there is a power cut power outage.

The works in Steyning are Wi-Fi relay masts and will not improve the signal.

The effect of BT going digital is unknown.

There being no further business the meeting closed at 8.20pm

Signed:

Date: