**Minutes of the Community Committee meeting held at**

**The Beeding & Bramber Village Hall, High Street, Upper Beeding**

**on Tuesday 8th October 2024 at 7.00pm**

**Present:** **Councillors:** F Bull, B. Harber (Chair), F Heaver and Sean Teatum.

**Also present:**  Parish Clerk: Stephen Keogh

Cemetery Clerk: Colette Harber

**CC: 1024: 01 Apologies for absence** – to receive and approve apologies for absence.

Apologies were received from S Birnstingl and P Bull.

Members asked that the Committee Membership be included at a future meeting as there needs to be confirmed membership of the Committees.

**CC: 1024: 02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011

**CC: 1024:03 Minutes of the last meeting**

It was resolved to accept the minutes of the Community Committee meeting held on [9th July 2024](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/ETZ59YW18JJFnxOM8_wVQBwBeSiQHbNU-cgz-aC7X6BaCw) as a true and accurate record.

Proposed by Cllr F Bull, seconded Cllr Heaver and **AGREED.**

**CC: 1024: 04 Public Adjournment**

There were no public present.

**CC: 1024: 05 Litter Warden –**

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

The service and the use of the Horsham District Council staff to provide the litter collection service has been a success so far.

The Members understood the benefits of the service and it was **AGREED** that the service would be reduced to one visit a week.

Members commented that the preferred day may be Tuesday as this was after the bins have been removed.

Proposed by Cllr F Bull, seconded Cllr Heaver and **AGREED.**

**CC: 1024: 06 Projects and Priorities -** To discuss Community Committee priorities for the remainder of municipal year. (Report)

1. [**Crossings and speed restrictions**](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EeDXOaRFH8BBiGhJD64GPsoB6T729sbgD6NFMMAIuIhi6w)

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

There was no update yet regarding the survey and assessments, which would allow the crossings to be signed off. The works may be completed once the safety audit and other works have been completed.

1. Speed Indicator Display

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

The safety aspects of the proposed SID were discussed, and the benefits understood.

It was **AGREED** that the Clerk should continue to collaborate with the resident and WSCC to install a unit. Initially this would be at the location requested, but the unit may have varied locations to maximise its effectiveness.

Any acceptance of a donation from the resident needed to include caveat that the Parish Council would manage the unit, and that the resident would need to be aware that this is the best use of the unit.

1. Dementia Friendly Village

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

Cllr Teatum has continued to try to engage with some of the carers and those who have the dementia but has hit a wall.

There have been some other groups interested in the WhatsApp idea but they are also not sure how this can be started up.

The Community Wardens will be continuing to try to connect with the same people through their work.

**CC: 1024: 07 Saltings Field –** Lease Cancellation

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

The legal documentation is being created and the Clerk and Chair may have to attend the HDC offices to sign them.

**CC: 1024: 08 Village Halls -** Discussions on the Halls.

The Chair reminded those present that the official reopening of the B & B Village Hall would be on Saturday 12th October.

It was **AGREED** that a letter should be sent to the secretary of the Hall to thank them for fund raising and the work associated with the capital works carried out to the hall; and to congratulate them on an excellent result.

It is hoped that Small Dole Village Hall trustees could be encouraged to consult with B&BVH to learn more about the available funds and use these connections to fulfil some projects at that hall.

**CC: 1024: 09 Cemetery Maintenance**

The [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EamV_a7BknZFnvwy830PHmcBVfbaibnb5R8eLJgpT3tlEA) circulated with the agenda was **NOTED.**

There had been a meeting with the HDC Parks department, who had set out the proposals for the maintenance of the cemetery extension.

The grass would be cut eight times, and the hedging cut up to twice a year.

There was some discussion around rewilding of some areas and the concern regarding the maintenance of trees in the area, which have not been attended to at any time.

There was a hope that the District Council would be able to take over the contract for the maintenance in April 2025.

The Cemetery Clerk highlighted that there were still some issues at Botolph’s Cemetery as there was no clear prospect of additional land.

There are several housing developments which may be taking place, all of which increase the number of residents in the area, but there has been no land set aside for a cemetery or similar.

Currently Botolph’s has up to 6 years of burial plots working on average number of burials, and there are many ashes plots which extends the life of the cemetery.

There are plans to hold a meeting of the JPCC in order to discuss these issues and other ideas to increase the number of plots available.

Cllr Heaver asked what happens at the end of the lease period for a burial plot.

The Clerk explained that the owner of the plot has the opportunity to pay for a new lease, or if there is no contact with the owners, there may be a possibility to reuse the plot. Any proposals would be reported back to each Parish Council for ratification.

**CC: 1024: 10 JPYC –**

The [Service](https://upperbeedingpc.sharepoint.com/:i:/s/UBPC/EaHv29WaKZtMkFcutZFCQo4BkTfMHpyPfQdB7S0dJW4ZOw) is taking shape and there are dates in place for the first ‘Club’ sessions at the Sports Hall and in Steyning in October.

**CC: 1024: 11 Beeding in Bloom**

The group are continuing to try to raise funds for the planting and maintenance of the baskets and planters in the village. Coffee morning and afternoon tea events have raised some funds.

One areas which may need to be further investigated more, is the central reservation between Pepperscoombe Way and Deacons Way, which is very overgrown. The Clerk will seek quotations for the work to cut back the brambles and make it more accessible to residents.

**CC: 1024: 12 Matters raised by Councillors** – to receive matters for information or discussion for future agendas.

**Cllr Bull**

Asked if there was an update on the defibrillator installation.

The Clerk reported that the quotation for the electrician has been accepted and another contractor is being arranged to fit the unit to the wall.

**Cllr Harber**

There are some nettles on the pathway between the Recreation Ground and school fence.

The clerk reported that the maintenance manager was arranging for this to be cut back.

There being no further business the meeting ended at 8.00pm.

Signed: Date