

# MEETING OF THE JOINT PARISHES YOUTH COMMITTEE

## TO BE HELD AT THE STEYNING CENTRE

WEDNESDAY 12<sup>th</sup> MARCH 2025 - AT 6 PM.

**Members of the press and public are welcome to attend the meeting**

# AGENDA

1. **APOLOGIES FOR ABSENCE.** To receive apologies from members of the committee
2. **QUESTIONS FROM THE FLOOR.** To receive questions from members of the public
3. **MINUTES OF LAST MEETING – (Supporting papers)**
  - 3.1 To accept the minutes of the extraordinary meeting held on the Wednesday 30<sup>th</sup> October 2024 as a true and fair record.
4. **YOUTH SERVICE MATTERS – (Supporting papers)**
  - 4.1 To formally introduce the new Part Time Youth Workers and welcome them to the Committee {if they are available}
  - 4.2 To consider an update from the Youth Worker, to encompass agreement on channels of communication, and the concept of trial shifts.
  - 4.3 To consider the dates, times, costs & locations for the Easter Holiday Activity Programme, plus agree publicity
  - 4.4 To discuss and agree a new volunteer induction pack, following recent safeguarding training day
  - 4.5 To receive and agree a report on this terms activities from the Lead Youth Worker
5. **FINANCE AND GOVERNANCE MATTERS – (Supporting papers)**
  - 5.1 **Finances** – Update on the funds for this year, invoices currently being issued, and Year End procedure.
  - 5.2 To consider and agree a new Youth Service Website concept and initiate the trial of this service
6. **A.O.B / CORRESPONDENCE / INFORMATION**

None at time of printing
7. **CONFIDENTIAL SESSION** - To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item 8 may involve disclosure of personal or privileged information which would be inappropriate to put in the public domain
8. **STAFFING MATTERS – (Supporting papers)**
  - 8.1 To discuss and agree overtime arrangements for Lead Youth Worker {covering advanced course completion}
  - 8.2 To discuss and agree the appointment of a third part-time Youth Worker {initially for 4 hours}
9. **DATE OF NEXT MEETING. – T.B.C.**

*John Fullbrook*

*Steyning Parish Council Clerk {On behalf of the JPYC}*