**You are hereby summoned to attend a Meeting of the PARISH COUNCIL**

**that will take place at BEEDING AND BRAMBER VILLAGE HALL**

**on TUESDAY 25th MARCH 2025 commencing at 7.00pm.**

Members of the public are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chair.

A close-up of a question mark

Description automatically generated with medium confidence

**Stephen Keogh CiLCA**

Clerk to the Parish Council 18th March 2025

*Upper Beeding Parish Council operates under General Power of Competence since adopted on 14th May 2019. Minute reference C: 07:05:24*

**A G E N D A**

**C: 0325 :01 Apologies for absence** – to receive and approve apologies for absence.

**C: 0325 :02 Declaration of Councillors personal or prejudicial interest** – to receive any declarations of interest as defined under the Localism Act 2011

**C: 0325 :03 Minutes of the last meeting -** to receive the draft minutes for the meeting held on [25](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EcOvuQYwbIJOgWQm5DI5LAMBblghE4QJpKN4CCMyYhd03g)[th](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EcOvuQYwbIJOgWQm5DI5LAMBblghE4QJpKN4CCMyYhd03g) [February 2025.](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EcOvuQYwbIJOgWQm5DI5LAMBblghE4QJpKN4CCMyYhd03g)

**C: 0325 :04 Public Adjournment** – to receive questions and comments from members of the public

**C: 0325 :05 Update from County Councillor –** to receive a report from WSCC Councillor, Paul Linehan

**C: 0325 :06 Update from District Councillor** – to receive an update from HDC Councillors, Mike Croker and Roger Noel

**C: 0325: 07 Neighbourhood Warden report** – to receive the Neighbourhood Warden Report for [February 2025.](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ERMVMfLL6fhHuSNj1_P2LNgBH429CyFCaO-G98nqrLT4Yg)

**C: 0325: 08 Minutes –** To adopt the Minutes of the following Committees:

1. Community Committee Meeting held on Tuesday [4th March 2025](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EVi7DcI2c9RFhe4DFpKi6X8Ba5hKlOBX7RqNaGRsH4M-ig)
2. Staffing Committee Meeting held on Tuesday 11th March 2025

**C: 0325: 09 Annual Parish Meeting –** To Consider the details of the APM

1. [Questionnaire](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EeYbWVeQq0JOrioAC1tgD2UBcIYfM3R1V85G69MWufhnnQ).

**C: 0325: 10 Clerk’s Report –** To consider the [Report](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EULDC98mTJFDkKklbQ87h7gBEnzyxGPU2PfAYLZh4RLSog) from the Clerk.

**C:0325: 11 Meeting Dates for 2025/26 -** To consider the [Meeting Dates](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ERN3vxAp5_FEjSnaPDib0KkBFgI2wsrjOq5P9kTXK5QsJA) for the next Council Year

**C: 0325: 12 Joint Parish Youth Committee** – To Note the [Report](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EUGDeZvBeAFCgTZmhylgOLIBBGFwXJGQQbgjTNfj-0Idig) from the JPYC Staff.

**C: 0325: 13 Grants** – To consider applications for remaining funding.

1. Steyning Area First Responders – [Village Hall Defibrillator](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EZ9GoE1TJtlOt4OOFz1uGXcBFow1Oouh8rk3Mkae85sZcQ)
2. Report from Grant recipient – [4Sight](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/ET54akOviDhKiMozEtekLQgBYZ7Eq0UpcvCl67hkERne2Q)

**C: 0325: 14 Financial Update -** Income and Expenditure Reports ([summary](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EcjgycINEG1GsMErI2wZNY8BRWnkAj5C42nSvc_sjtNk-w) and [detailed](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/EXlV0emsExJBoQrPXN_iMVsB_D0s_YK9ImYKWjQmdoPBrA)) to date.

**C: 0325: 15 Bank Reconciliation –** to receive and note the bank reconciliation for [February](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/ETSTQLs2vtlKh7Tm5MYovQUBXHgrRiIzj1xJSWwmOqcExQ) 2025.

**C: 0325: 16 Payments List** – to receive and note [payments](https://upperbeedingpc.sharepoint.com/:b:/s/UBPC/ESa_SNbXXAROkvjadnkChi8B4aj_J_NYPHu6Eo9xVobbHg) made in January for £130,185.94 in accordance with Financial Regulations.

**C: 0325: 17 Climate Matters –** To Consider any Climate issues with regards to the Council.

**C: 0325: 18 Correspondence** – to note correspondence received during [February](https://upperbeedingpc.sharepoint.com/:w:/s/UBPC/EVLdhGGD0KFInuEfU5YvaxYBtcuCMnfMF8e8Swfev0xZqA) 2025.

**C: 0325: 19 Chair’s Announcements** – to receive any announcements & matters from the Chairman.

**C: 0325: 20 Matters raised by Councillors** - to receive matters for information or for discussion in future agendas.

**S: 0325: 21 Confidential Session** - To resolve, under the Public Bodies (Admissions to Meetings) Act 1960, in accordance with Standing Orders 3d to exclude the press and public on the grounds that the confidential matters to be discussed under item C: 0325: may involve disclosure of personal or privileged information which would be inappropriate to put in the public.

**C: 0325: 22 Recommendations from the Staffing Committee** - Held on 11th March 2025

*Members of the public should be aware that being present at a meeting of the Council or one of its committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present.*